

## **GUEST RULES SUMMARY**

*(Excerpted from the Official Rules of the Club plus additional departmental Guest requirements.)*

### **General Guest Rules:**

As a private Club, Gulf Harbour Golf & Country Club's amenities are for the exclusive use of Club Members and their invited Guests, subject to the following restrictions:

#### **Unaccompanied Guests:**

- **Guest Cards must be obtained for all Unaccompanied Guests**
- Only Members in good standing and Active status may request Guest Cards.
- Members must make arrangements *in advance* to obtain a Guest Card for all Unaccompanied Guests.
- Guest Cards are available through the Members Services Office at the Clubhouse or may be requested at [www.gulpharbour.com](http://www.gulpharbour.com), or by phone at (239) 433-5111, or via email at [GuestPasses@GulfHarbour.com](mailto:GuestPasses@GulfHarbour.com).
- A Guest is considered "Unaccompanied" if the member is not continuously present, even if the member originally arrived with their guest.
- Unaccompanied Guests must have a Guest Card with them at all times while using any Club Facilities. Guests may be asked to present their Guest Card.
- Any Unaccompanied Guest who does not possess a Guest Card will be asked to leave Club property, and upon review, their eligibility for guest privileges may be affected.
- If a Guest is waiting to meet a member who has not yet arrived, the Guest may not utilize Club facilities until the Member is present or a Guest Pass is obtained.
- Members who do not participate in the Guest Card system for their Guests, or allow their unaccompanied guests to access Club amenities without a Guest Card, will be in violation of Club Rules and such Member may be subject to disciplinary review, including potential suspension of their membership privileges.
- In order to purchase any food or beverage by credit card, all Guests must have a signed Guest Card – whether accompanied or not. Any Member accompanying a Guest must place all of their Guest's charges on his/her membership account, unless the Guest is in possession of a prearranged Guest Card.

#### **All Guests, whether they are accompanied or unaccompanied, are limited to a total of not more than 14 days of access to any combination of Club amenities per calendar year.**

- A day of "access" is defined as any day that a guest has accessed any Club property for any amount of time, OR any day that access was authorized via a Guest Pass, whether the pass was utilized or not.
- The maximum number of days of access is *cumulative* for each individual Guest, regardless of which Member or Members have provided passes to them or which combination of amenities have been used.
- Guests who are part of the immediate family of Members will be allowed an additional 7 days of access to Club amenities annually. For the purposes of family guest privileges, the "family" of a member shall only include:
  - A Member's children and grandchildren, together with their spouse
  - A Member's siblings and their spouse.
- Special circumstances may be accommodated by the Membership Director or General Manager.
- Any former Member, in the year following the date of sale of his/her membership, will be limited to no more than 7 days of use of any Club service or amenity as a guest (including, but not limited to, golf, tennis, fitness, spa, pool, restaurants, or social events). Enforcement of this particular Rule is within the sound discretion of the General Manager.

- Any Former Transfer Member will be strictly prohibited from use of any Club service or amenity as a Guest for a period of one (1) year following the date of the resignation, forfeit, completion, or sale of their membership (including but not limited to golf, tennis, fitness, spa, pool, dining, social events, or any social activity groups). Exceptions to the particular Rule may be granted within the sound discretion of the General Manager, in advance for extraordinary circumstances.

**Member Responsibility for Guests:**

- The sponsoring Member shall be responsible for any unpaid charges incurred by their Guest.
- The sponsoring Member is also responsible for the conduct of a Guest while at the Club. If the manner, deportment or appearance of any Guest is deemed to be unsatisfactory, the sponsoring member, at the request of the Club, shall cause such guest to surrender their guest card and leave the Club Facilities.

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**Below are excerpts of Guest Rules that apply to specific areas of the Club:**

*In addition to Official Rules that apply everywhere in the Club, individual departments may require additional Rules particular to the amenity they operate. The Official Rules contains chapters of these departmental rules. Should the departmental rule and general rule conflict, the more restrictive rule will prevail. All Rules must be approved by the Board of Governors and are subject to its sole interpretation. Below is a summary of departmental Guest Rules:*

**Guest Rules for Dining at Johnny Brown’s, Waterside Grille, and Harbourview Room:**

- Guests may be unaccompanied at Food & Beverage amenities, provided they have a Guest Card. Accompanied Guests do not need a Guest Card, but their visit will still count as a day of Club access.
- Guests are limited to not more than 14 days of Club access to any combination of Club amenities per calendar year in accordance with the Official Club Rules.
- Accompanied Guests at the Waterside Grille must register with the Waterside Grille personnel, and each individual Guest’s access to the Waterside Grille will be tracked to ensure they do not utilize any combination of amenities more than a total of 14 calendar days per year.
- The 14 day per year limitation includes all days that an individual Guest is given access to Club amenities, including all accompanied or unaccompanied access, and without regard to which Member provided access to the individual Guest on each day.
- All guests must have a signed guest card in order to purchase any food or beverage. Any Member who has a guest must either obtain a Guest Pass card for their guest, or place the guest’s charges on his/her membership account.

**Guest Rules for the Fitness Center, Pool, and Spa:**

- Guests will be allowed at any time during normal business hours.
- All Guests of the HarbourView Center for Sports & Wellness will be charged a \$7.00 fee per day.
- All Guests must sign in at the reception desk prior to using the Fitness Club or pool facilities.
- Only Members and their guests may use the fitness, pool & spa facilities. Unaccompanied Guests must be registered and in possession of a Guest Card. Members are responsible for the behavior of their guest.
- Everyone using the facility must sign a liability waiver. Everyone should consult a physician before starting any exercise program or using any exercise facilities. Gulf Harbour may require a doctor’s clearance before allowing use of the facilities.

- Children must be at least sixteen (16) years of age to use the Fitness Center facilities and must have a Member parent's consent form and signed liability waiver. Children ages 13 to 15 may not use the Cardio and Weight Room equipment unless supervised by a parent or a trainer at all times. However, with the written permission of a parent and the Fitness Club Manager, children ages 13-15 that have completed a special orientation program may use all the facilities. Children ages 12 and under are not permitted in the Cardio and Weight Rooms.
- Guests who do not sign in at the reception desk, or unaccompanied guests who are not in possession of a Guest Card, may be asked to leave the facilities immediately. Non-compliance with guest policy may affect future eligibility for guest privileges at the discretion of the Board.
- Guests may attend **Fee-based Fitness Classes** only if space is available and they have paid the appropriate fee.

### **Guest Rules for Golf:**

- **Guest Check In Required:** Guests and their sponsoring Member are requested to check in at the Golf Shop prior to play.
- **Guest Names must be Specified:** Guest names must be entered at the time of booking a tee time. Tee Time bookings will be cancelled if the booking does not specify all players' names within 48 hours of making the booking.
- **Guests Must be Accompanied by a Member:** All Guests on the golf course must be accompanied by a Member. No exceptions may be made for Guests of Sports Members. Guests of Golf Members "may" potentially play unaccompanied, ONLY if such arrangements have been pre-approved by the Director of Golf or Head Golf Professional. Requests for Guests of Golf Members to play unaccompanied must be made by the sponsoring Golf Member and may be requested no earlier than 5 days before tee time. All foursomes must have at least one Member playing to receive Member guest pricing.
- **Maximum Number of Guest Rounds from Nov. 1st to April 30th:** The maximum total number of Golf Rounds allowed per any individual Guest or Family Guest during the entire period from November 1st - April 30th is limited to a cumulative total of six (6) rounds.
- **Maximum Days of Guest Access to any Club Amenities Per Year:** Use of Golf Facilities is counted towards the overall maximum of 14 days per calendar year that any individual may access any Club property or utilize any combination Club amenities as a Guest, as fully described in the Official Club Rules.
- **Allowable Hours for Guest Play:** During Peak Season, Guests may play ONLY before 8:00 a.m. or after 11:00 a.m. If a Member's golf party includes a Guest, the entire party is restricted from playing between 8:00 a.m. - 11:00 a.m.
- **Limited Practice Range Access:** Golf Members must notify the Golf Pro Staff prior to any use of the Practice Facility by a Guest. Guests of Sports Members may utilize the Practice Facility only in the presence of the sponsoring Sports Member. Seasonal limitations apply, and both the Sports Member and their Guest must check in at the Golf Shop prior to any use of the Practice Facility.
- **Guests May not play in Club Sponsored Golf Events:** No Guests are allowed in Club run events with the exception of any specified Member/Guest events.
- **Guest Fee:** Use of the Golf Course and Range by a Guest requires a Guest Fee.
- **"No Show" Fee:** Guests who are "no shows" for their tee time booking will be charged \$100 per person to the sponsoring Member's account.

- **Family Guest Definition:** Defined per Club guidelines as a Member's children and grandchildren, together with their spouse, or a Member's siblings and their spouse.
- **Member Responsibility:** The Member shall be responsible for all charges incurred by the Guest. The Member is also responsible for the conduct of a Guest. If the manner, deportment or appearance of a Guest is deemed to be unsatisfactory, the Club will require that such Guest leave Club Facilities, and the Member will be responsible for the orderly departure of their guest.

### **Guest Rules for Tennis:**

- As per the Official Club Rules, each Individual Guest may access any combination of the Club's facilities for *no more than 14 calendar days per year in total*. Accessing Tennis amenities counts toward this total.
- Guests will not be allowed to play tennis on the courts before 11:00 a.m. from October 1<sup>st</sup> to March 31<sup>st</sup>, except when pre-approved by the Tennis Dept. Management.
- Members may not host the same local guest more than 5 times per month.
- Any guest who reserves the ball machine will be charged a \$10 fee.
- Guests who wish to play tennis unaccompanied must have a Guest Card, and must have prior approval by the Club's Tennis Staff and/or Tennis Committee.
- All reservations on the online court reservation system will list the names of all players twenty four (24) hours in advance of play, including guests. Court reservations that have not been updated to include names, and list only "TBD" on the day of play, may be considered void and cancelled by management.
- In order to have priority to reserve or keep a court, Members may only play on a one- member-to-one-guest basis.
- A doubles foursome consisting of one (1) Member and three (3) guests does not have priority for a court over a doubles group of two (2) or more Members. Hence, a doubles group with two or more Members may bump a one-member/three-guest group and claim that court, with the supervision of the Tennis Staff, if there are no other courts available or open for play.
- Guests may be allowed to play in round robins or other tennis program activities only when there are not a sufficient number of participants among Club Members.
- Guests are not allowed to play in Club Championship events.

### **Guest Rules for Card Games and other Social Activity Groups:**

- Guests are not eligible to participate in Social Activity Groups such as Book Club, Mah Jongg, Bridge, card games, or other similar recurring groups or activities that meet in recreational areas of the Club.

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Guest Privileges, Rules, and Policies may be changed from time to time at the discretion of the Board of Governors

THE FOREGOING IS A SUMMARY OF GUEST-RELATED EXCERPTS OF THE *OFFICIAL CLUB RULES*, INCLUDING THE "GUEST PRIVILEGES" SECTION (PAGE 8), Reflecting Guest-related updates on May 16, 2012; May 23, 2013; July 29, 2015; Sept. 30, 2015; April 24, 2016; Nov. 17, 2016; Dec. 15, 2016; Jan. 25, 2017; Nov 15, 2017; April 18, 2018; September 13, 2018; December 7, 2018, & July 02, 2019.

For a complete and authoritative listing of rules & regulations which may apply to Guests, please refer to the Official Club Rules.

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